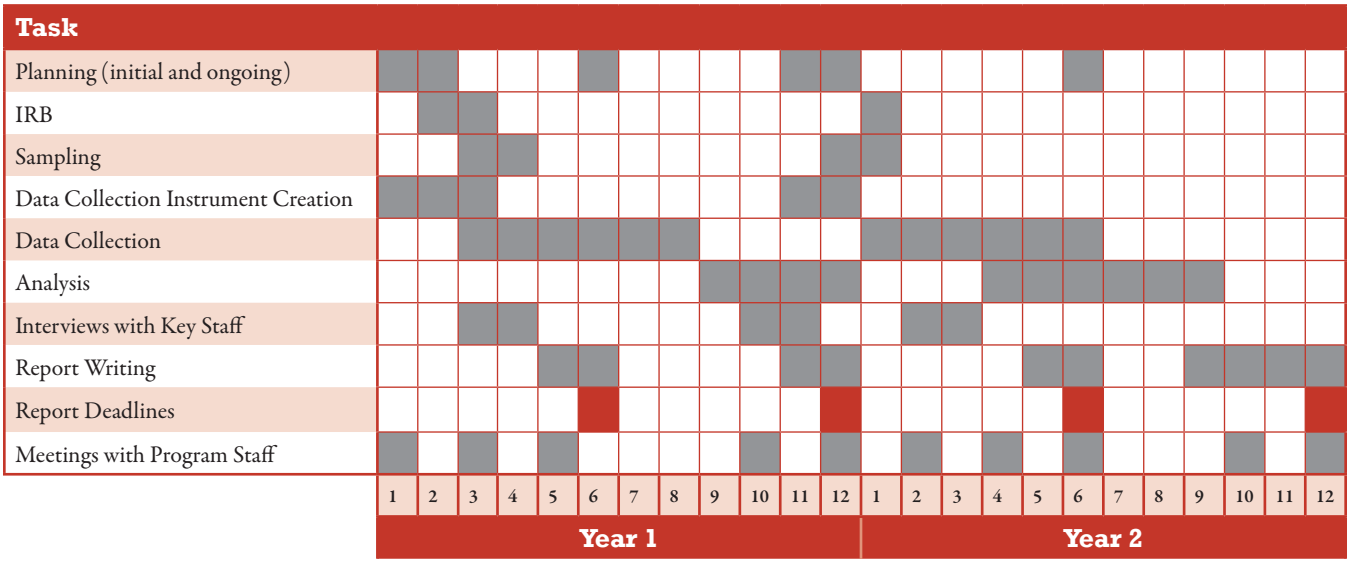
Corporation for NATIONAL & COMMUNITY SERVICE

Examples of SEP Timelines

Sample Evaluation Timeline in Graphic Form



Sample Evaluation Timeline in Table Form

Task	Year 1	Year 2
Planning	Months 1–2	
IRB	Months 2–3	Month 1
Sampling	Months 3, 4, 12	Month 1
Data Collection Instrument Creation	Months 1–3, 11–12	
Data Collection	Months 2–8	Months 1–6
Analysis	Months 9-12	Months 3–9
Interviews with Key Staff	Months 3–4, 10–11	Months 2–3
Report Writing	Months 5–6, 11–12	Months 5–6, 9–12
Report Deadlines	Months 6, 12 *(last day of month)*	
Meetings with Program Staff	Months 1, 3, 5, 10, 12	Months 2, 4, 6, 10, 12